

SADBERGE PARISH COUNCIL



Minutes of the meeting of the 5th May 2020 conducted by email due to the COVID-19 restrictions imposed by the UK Government.

Councillors Responding – Tate (Chairman), Murphy (Vice Chairman), Hurst, Lazenby, Heywood, Best and Schott. Clerk T Delderfield

1. Apologies for absence

None

2. Declarations of interest on items on the Agenda

No declarations of interest - none

3. Minutes of the last meeting

The minutes of the meeting held on the 7th April 2020 were agreed to be a true record of the meeting

4. Matters arising from the previous meeting:

- 4.1 Letter of thanks to Banks Group Chairman
Councillor – Heywood - I do not understand what this

Yes, Letter signed by Chair and posted 15/04/20. For Councillor Heywood – refer to Minutes from 03/03/2020. Presentation prior to meeting.

5. Sadberge Coronavirus Support Network – Review and update

The work continues in providing help and assistance to residents of Sadberge, the Food Voucher Scheme is in place. The initiative to provide media devices, financed via a Grant from the Moor House Community Fund of £1,000 has been agreed. The devices have been purchased and a trial “meeting” has been carried out successfully.

There has been some good publicity produced By Banks, Moor House Community Fund regarding the Media devices. **Extract-**

28 April 2020

“ SADBERGE'S SILVER SURFERS KEEPING IN TOUCH VIA NEW VILLAGE VIDEOLINK SERVICE

A County Durham parish council has launched an innovative online way of helping to tackle social isolation among its residents during the pandemic.

As part of its new Coronavirus Support Network, Sadberge Parish Council is enabling local residents who are shielding or self-isolating at home to have video chats with their friends and family via one of two tablet computers, which have been purchased with a £1,000 grant from the community benefits fund linked to the nearby Moor House wind farm.

Tablets are delivered to each user's home with the video link already up and running and their friend or relative waiting to speak to them, meaning that no IT knowledge or setting up is needed to make it work.

Strict cleaning and social distancing procedures are also in place before and after each session to ensure there is no exposure to the virus along the way.

Local resident Millie Scaife, who was one of the first people to test the system, says: "It was really easy to use, and once I'd collected the tablet from the doorstep, I could start chatting straight away. "It was lovely to see each other as well as have a good chat – it's the next best thing to a cuppa in the

Village Hall Coffee Shop!" DL: SCSN team seems to be working well, we should support them as much as we can"

Chairman - L Tate -

My ideas here cross a few agenda appoints and are as follows:

- There have already been some great ideas suggested and as we are all finding the ability to respond can cause frustration at the delay. May I propose a working group of councillors is convened that can meet via video call to discuss the issues as they are raised, they can then provide solutions to our current predicament when raised. The group can act as the link between the parish council and the residents providing a sounding board for ideas, increased communication with residents and funding. These meetings can be recorded and then published to allow transparency (If that facility is possible) otherwise an actionable outcome set of minutes will need to be produced.
- I propose Robin as chair of this group as he has demonstrated an understanding of the technology involved and willingness to participate.
- We will need to allocate a fund for the group to use as they see fit to and after review of the budget, I propose a Sadberge Coronavirus Support Network funding of say £3000 which can be allocated by the committee as they see fit.
- The work that has been done regarding the attached press release I think is great and well done to all those involved including Banks who have been very generous to the village recently.
- The idea of face masks is an interesting one with concerns about effectiveness etc. I think it would be a good idea to be able to supply those most vulnerable in village and that we would get a large take up if an offer was made to provide them, even at a cost. My concern is the manufacturer, are they reliable, as I have heard of a lot of people being conned out of their money with no products. However, I know Alistair is very prudent in these matters and would be happy to follow his advice. Is 500 enough, would we need more, and could we get more funding elsewhere? A decision for the working group possibly.

Ray Murphy - Vice Chairman

Sadberge Coronavirus Support Network team is doing very well in these strange circumstances. It seems very organised by what I see on Sadberge Goings On website. We can only offer as much support as we can, if asked. Do they need anything in the foreseeable future ? I'm pleased the Grant from Banks is being put to good use. Does the

Network need any financial backing – have they been notified about the PC funding the Voucher Scheme (approved at the last PC meeting), does it need topping up. What about expenses? The Team must be running up some petrol mileage.

Councillor - Stuart Best

I agree with the Chair and don't think 500 is enough as they are a throw away item the problem is finding a reliable firm to deliver up to date masks as some reports say the NHS are using some masks that expired several years ago. As the supply is limited this is one reason the government is trying to say not everyone should wear a mask.

Councillor - Robin Heywood

I hail the work of the group

I agree with most of the Chairs comments. However we have been reminded by the Clerk that for good reason there is no "any other business" I think that some of the points raised by the chair relate to other agenda items and others may not. We need to consider the need for an extraordinary meeting to consider the issues.

Both Ray and Rich make good comment. They both touch on the need to consider the finances. We must be mindful the group are individuals who have no legal standing and are not accountable to anyone. We need to ensure that in making grants, or applying for them on there behalf, we protect ourselves from future criticism and accusation that we have been handling money recklessly. We need to forward money with written agreement about how it is to be used and assurances that any surpluses are returned to the Council.

After all the above, we need to support the group.

Councillor - Rich Hurst

- I agree with the concept of a working group (I think I also proposed it last week) and holding a budget
- To make the Clerks job easier- may I suggest that instead of a word document for the agenda that it is placed on Google docs and the link shared and able to be edited by all Cllrs. That way we can all work on the same document – and so will require less editing time.

Councillor - Dave Lazenby – Supports the Group

Councillor – Malcolm Schott - SCSN are doing a marvellous job we should always support them. I agree with the Chairman that a Working Group should be set up.

Summary: -

Chair proposed setting up working group/ sub-committee consisting min 3 Councillors to work with SCSN and to discuss a budgeting. Where terms can be agreed between the Parish Council and the SCSN regarding financing.

Supported by Councillors Murphy, Schott, Best, Hurst.

Councillor Heywood reminded Councillors the group are individuals with no legal standing and are not accountable to anyone, hence the importance of a committee with terms of reference. UPDATE – 1 video meeting has taken place, no vouchers issued so far. See Chairman's summary below

The Proposed Funding Application to Banks for the Facemasks has been approved by Council

Chairman's Summary

It is clear to see we all want to support the work of this group in a way that can require decisions to be made on a weekly rather than Monthly basis. We need to make some decision now for this to move forward please could you respond to the following.

- Who is happy to be part of the working party? I have my hands full now with the new arrival so it's a no from me
- Who would chair the group ? I am happy to support anyone who is willing to take on the challenge.
- Are the members happy to meet online to reduce the time it takes to respond? I think this is essential and funds should be made available to allow this to happen.
- Can we agree to support the group financially and how much ? I have already suggested £3000. It does not all have to be spent but will allow the flexibility to back any projects.

Action: Working Group consisting of Vice Chairman Murphy, Councillors Hurst, and Heywood. Clerk to draw up Terms of Reference. Clerk process Banks application letter

6. Village Compost Facility

Chairman – Lee Tate

The site has been cleared and is now **CLOSED**. This was agreed in meeting held on 9th July 2019 Item 8. The cost of this work is £500 (Clearance carried out by T Sheperd, Raby Farm, Sadberge, having worked on the compost site previously).

I have inspected the site and Mike has gone a great job removing everything including the plastic that had been left and therefore I approve the payment. I suggest this area could now be suitable place for the scattering of wildflowers in association with the biodiversity group as it would be a nice addition to the area.

Vice Chairman – Ray Murphy

A job well done. Was that within the budget? There are no figures detailed in the Oct 2019 minutes

Councillor - Stuart Best

A very tidy clean up

Councillor - Robin Heywood

I agree with the chair. It's a good job. However why was this carried out in contravention of the lockdown guidelines? Not a good example to residents. Also, who approved a cost of £500? I find no trace of any approval. Am I correct?

As for the future use of the space. I still think that there is an opportunity to do something for the residents during the lockdown period. We should consider allowing residents to dump their garden rubbish (only the stuff that is allowed in the wheelie

bin) and when restrictions are lifted and we oldies are allowed to travel then pay to have the lot removed and the site returned to its present state. We have not done much for the residents so far. Just a suggestion.

Councillor - Rich Hurst
I agree on both counts

Councillor - Dave Lazenby
No comment offered

Councillor - Malcolm Schott
No comment offered

<u>Summary</u> - The closure of compost Facility refer, to minutes July 2019. Minutes September 2019. October 2019. November 2019. Not raised in December 2019, January 2020, February 2020, or March 2020. Still awaiting invoice before payment can be processed. I recall a figure of £600 being mentioned, however, it was decided not to include any figures until a cost was provided by T Sheperd. So, no cost has been approved. This was an action from 2019 – 2020 budget but will now come from 2020-2021 budget. As to contravening the GOV restrictions the Clerk was not made aware the clearance was to take place and when.
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Chairman's Summary In the meeting when was discussed we agreed to provide funding of up to £650 to clean up the site (including all the bays the plastic and wood waste we had been charged £250 just for clearing a bay previously). At the time we discussed the fact that if the minutes recorded the value, we were prepared to pay the ability to negotiate the price might be compromised. The timescale between this decision and the site clearance has proved difficult. Looking back, we may want to review this type of decision for future events.

Action: Proposal to agree payment to T Sheperd of £500 – approved

7. Parish Council Insurance Renewal

Came & Company have sent the new documentation, cost reflects a 4% indexed linked increase. Approval by Council to agree renewal and payment of the premium of £361.94 required.

Chairman - Lee Tate

Proceed with the renewal

Vice Chairman - Ray Murphy

Approved. I think if we started looking elsewhere a new insurance company would only try to recoup some of their anticipated losses occurring during the present circumstances.

Councillor - Stuart Best

OK with me, Approved

Councillor - Robin Heywood

Happy with this

Councillor - Rich Hurst

Is it worth shopping around or are we limited on what firms will take on Parish Councils? If not, I agree payment

Councillor - Dave Lazenby

Approved

Councillor - Malcolm Schott

Agreed

Summary,

The Clerk can now report the actual renewal figure is £374.64. Ref. Councillor Hurst, this agreement was negotiated for 3 years at a fixed cost plus a 4% indexed linked increase, providing no changes. Of which there has been. Council to approve new cost £375.64
Council Approved new cost

ACTION: Proposal to pay the revised figure of £374.64 and included in the Item 13 Payments. - Approved

8. Communicating with Residents

Adding to the automated email system on the Sadberge web site is not possible. However, the "Latest News" section could be used, this is the first page when opened. Probably the most accessed site is the "Sadberge Goings On" Facebook page.

Chairman - Lee Tate

I understand the issues we have with contacting the residents and I am also aware of the issue regarding the access of personal information. My ideas again are as follows. Do we have the skill within the council to set up a Sadberge parish council face book page? it would be another good point of access to our residents that minutes, idea, videos of meetings, etc. can be sent.

Would we need to have a closed group to allow the censoring of information that could be posted to prevent inappropriate comments being made? How would we make the residents aware of the face book page initially? I suggest posters around the village as a lot more people are taking the time to walk about and a link on the existing Sadberge goings on site and Sadberge website I think would be a good start. Is anyone willing to lead on this?

Mail drops I do not think are appropriate at this time, but could we contact the local media to provide support?

Currently we are unable to communicate by video due to the lack of technology available to all councillors. I propose an audit of essential equipment need to allow this to happen for the next meeting if possible. A word of caution that we are not able to provide new computers etc. but I am sure the cost of covering a webcam or speaker would be acceptable. Clerk - we will need your guidance on this please, is it possible to provide equipment and to what extent could a shared laptop be provided, or could we use the ones Alistair has requested the funds for? if possible, the meeting could then be posted out to the residents via any method we choose like a face book page. It would be good to be able to speak to everyone if possible, for the next meeting. Can we agree a budget so that items can be purchased before the next meeting and agrees to action Clerk to carry this out?

The annual meeting of Sadberge residents has been postponed as we are all aware, any suggestions of how we can move forward on this? Usually in the May meeting after the calling of the annual parish meeting the election of the chair and vice chair is made and anyone who would like to stand will have their opportunity to do so.

Can we send a letter of thanks to the people who have been keeping the village occupied with the current flow of activities like the scarecrow and treasure hunt?

Vice Chairman – Ray Murphy

We should use the Sadberge “Latest News” Home page and there is a link to email notification service inviting people to sign up for news from the PC, the Village Hall and other event organisers. Can we find out from Alastair how many people subscribe to this if it is a significant amount, we may not need to build up our own database.

If we can’t create our own Facebook page, can we get permission, if needed, to use “Sadberge Goings On” ?

Councillor - Stuart Best

No comment offered

Councillor - Robin Heywood

The Chair raises many points and I agree with most if not all of them.

From the comments of others there is a need to consider this BIG subject carefully as our decisions and action will be with the council for years to come.

We need a separate working group to consider and make recommendations to the whole council. I have many thoughts on this subject and will be happy to join any working group that is set up.

The Chair proposes that I lead a group to consider virtual meeting in earlier comments. I think that this subject is linked to virtual meeting and the terms of reference should include both subjects.

I think Rich should be asked to lead the group. (Of say three) He’s already running virtual meetings. I’m not the man for the job, my views are often far too radical and aggressively presented. I need a leader who will quell my enthusiasm.

Councillor - Rich Hurst

I agree with the Chairs comments. Either a Facebook page or twitter feed (or perhaps both) would be useful. If we created a Facebook page, we could run Facebook Live events, or if we recorded the Parish Council meetings on Google/ Zoom then they could be uploaded to Facebook or YouTube. I’m happy to help set it up but don’t want to solely manage the page as I’m already running the Biodiversity group page and jointly running Friends of Sadberge page.

As I have raised several times before a Google Meet or Zoom meeting does not require flash IT kit – a smart phone is fine – the issue is more the broadband speed of the user. If that’s a problem – both types of meeting can be dialled into and just taken like a phone call

Councillor - Dave Lazenby

No comment offered

Councillor - Malcolm Schott

This should be delegated to the working group established as above.

Summary, Clerk

Many comments to consider – Chair suggests Face Book page but would need group of Councillors to censure content. Possible budget to purchase devices for use of Councillors for Virtual meetings – the 2 devices which are to be funded by Council will ultimately belong to the Council and could be used to hold meetings now. I have viewed several meetings held by other Councils virtually, seemed to work but looked staged as did the interruptions by residents. Annual Meeting postponed by the Gov. until 2021 unless they change the decision. However, the election of a new Chairman could take place if desired – this seems to have been rejected by most Councillors. Vice Chair – Murphy suggests using the “latest News” on Sadberge.org.uk website. Regards the automated email notification on that site. A Mackenzie states this just a “group” email which he sends out when the Parish Council post anything, it is out of date, there is little take up and not many names on it. So, it is not automated. Councillor Heywood feels it requires a working group to investigate possible solutions. Councillor Hurst proposes Face Book, Twitter feed. And could possibly record future meeting to upload to suitable platform.

Caution! The regulations have changed regarding websites and other communication platforms used by Councils. Any means of communication used by Councils must be compliant. I have yet to take this up with A Mackenzie as I am unsure if we are compliant. There is a cost to making any website compliant. This may be part of any working groups remit. I will get more details. If the current website is not compliant, it must be brought up to date. Check out new website example at eyelidproductions.co.uk.

Chairman's Summary

Again, it is great to see that we are all in support of greater communication could you please respond to the following.

Is anyone able to set up and run a face book page Sorry hands full but if Rich can set it up do, we have someone willing to do the administration?

Do we need a person to be responsible for communications other than Clerk? Yes, if we are to use alternative methods of communication

Do we use as Ray suggests “the Sadberge “Latest News” on the Home page and there is a link to email notification service inviting people to sign up for news from the PC, the Village Hall and other event organisers, if needed, to use “Sadberge Goings On” ? Personally, I think if nobody has the time to maintain a Facebook page, we should better use the existing methods raised by the Vice Chairman.

Equipment and training Audit what do we need to go live next month? I have sound and microphone but no webcam which I believe is enough to move forward with.

Action: Councillors to Form Working Group members and to look at communications. Clerk to contact A Mackenzie regards current website status.

Clerk: To undertake audit of what IT equipment Councillors have in order to facilitate an line Parish Meeting, and purchase what may be required and if any training is required.

9 AGAR 2019 – 2020

Draft Accounts for 2019-2020

Appointment of an Internal Auditor to be arranged

Chairman - Lee Tate

Do we need to add the clearance of the composting facility or will that be in next year's budget? I am happy to accept the Draft Accounts

Vice Chairman - Ray Murphy

The accounts look healthy and acceptable – approved.

Councillor - Robin Heywood

A review of the budget needs to be undertaken immediately. The one we have is now, I believe, not relevant.

In the year end account is an entry of £5566.83 for Purchases and Renewals. As this represents 40% of the council's total expenditure, I would like a breakdown of this figure and assurance that all the expense has been properly approved by the council. I look forward to seeing the answers to Rich's questions.

Councillor - Rich Hurst

I am slightly confused by the budget – can the Clerk clarify where the reserves are kept/ accounted for please. In the budget for 2020-21 (sent by email on 20/4/20) it states the balance brought forward is £14,344 but these accounts show £13,909 – what accounts for the difference – what is the true figure?

Also, as the Chair points out the Composting clearance is not included in the draft 2020 budget.

Councillor - Dave Lazenby

Approved

Councillor - Stuart Best

Approved

Councillor - Malcolm Schott

Agreed

Summary, Clerk

To answer to Councillor Heywood's question, I have attached the Full Payments list generated from the Scribe Accounting system. This shows all payments under different headings - Description- date-Minute ref.-supplier. In the annual accounts – which I have tried to copy in the format used previously some cost centre headings have been added together to fit the accounts format. Please let me know any further queries.

His call for the budget to be reviewed. In view of the current situation I am sure this can be carried out; I will check the regulations.

In answer to Councillor Hurst – Sadberge Parish Council have never shown reserves, just a contingency/balance. The figure in the Budget for 2020-21 Balance brought forward is the bank Balance when the budget is prepared. The Draft Annual Accounts state figures of fact at the dates shown and are taken from the Bank statement at close of business 31st March 2020. So, the starting balance for 1st April 2020 is £13,909.29.

It is correct the compost clearance is not shown as budgeted in 2020-21. (it should have been paid for in 2019 – 20 accounts if it had taken place as planned. It was not budgeted in that budget also) But many unknown items do not appear. A budget is only a summary of what expenditure is known and is planned.

Council have agreed Draft Annual Accounts for 2019 – 2020 and to appoint an Internal Auditor.

Draft Annual Accounts for 2019 -20 - Approved

Action: Appoint Internal Auditor – Clerk

10 Climate Change & Biodiversity

Payment of wildflower seeds sent to suppliers, awaiting consignment for distribution.
Notices providing details to residents on notice boards and Village Facebook page.

Chairman - Lee Tate

Great work we could use this as our first post if we get a face book page.

Vice Chairman - Ray Murphy

Good work being done by the CC & B Group. Connecting with the public, though, is a problem – there was someone on Facebook this morning asking where he could get wild flower seeds from. There are posters all around the village and on Facebook. What else can we do?

Councillor - Stuart Best

Well done put me down for a pack

Councillor - Robin Heywood

The group are doing a great job.

The difficulty in communicating with resident about the availability of seed is a problem and is addressed in other parts of this email meeting.

£5000 is 32% of our current budget and is allocated to the group. Please can I have a budget where this cash is to be spent?

I note from other emails that the group has its own bank account. Why and who authorised it?

Councillor - Rich Hurst

Flora fleece matting delivered on 1/5/20 – still waiting for the wildflower seeds. Once delivered will be dispatched to households requesting. As of 2/5/20 there have been 13 requests to date (disappointing) -advertised by posters in notice boards. Perhaps need more (Dog show is being advertised everywhere) plus on village website, Facebook Village goings on; Facebook – Friends of Sadberge and Biodiversity Group – FB page

Councillor - Dave Lazenby

No comment offered

Councillor - Malcolm Schott

No comment offered

Summary.

Still awaiting arrival of seeds, take up from residents' poor so far.

Councillor Heywood wanted details spending for the £5,000 that had been allocated to the project. This sum is intended to fund projects identified by the Group that is seen to benefit the community. Any spending must be agreed in advance by the full Parish Council.

Chairman's Summary

Unless I am mistaken the reason, we allocated the Biodiversity group their own fund (rather than asking the parish council each time a decision was made) was that they can spend the money on items and projects that they decided. Just like the fireworks where we elected a parish council representative who we allocated funds and they spent them as they saw fit. I do not think there are any issues with them having a bank account and they do not need parish

council consent to spend the funds they have been given. However, will the Clerk check this please to make sure we have not been doing this wrong previously. (see above, summary)

Councillor Hurst as Chair of CC&B Group- In response:

Just to clarify on the Biodiversity Group - as the Chair states the group was allocated £5000 but with the intention to spend on projects that would benefit the village but also with the hope that additional income would be brought from residents or other organisations. There is not a planned detailed budget, as plans are developing but they have been hampered by CV19. The group would still like to do the larger wildflower project (but in 2021) plus there is the garden opposite The Buck to develop (at the moment it's in fantastic flower so best to leave until later in the year) and then the Queens Canopy Trees as a start. The aim is to apply to Banks Group for a longer-term wildflower project for the roads into Sadberge as previously discussed.

The group bank account has been adapted from an existing account set up for funding raising for a village play area by Emma Parker, it's a voluntary group Treasurers account with Santander Bank (same as held by Friends of Sadberge Festival). This account will only be used to apply for any funding that the Parish Council is unable to apply too. In addition, it will take the donation payments from residents for the garden wildflowers which will then be transferred to the Parish Council budget.

11 Hampass

A fence has been erected around the Poly Tent in the Hampass. This contravenes the Tenancy held by the Parish Council. What action should the Council take

Chairman - Lee Tate Chair

It was made clear that no permanent structures were placed on the site however I think it is in keeping with the area and do not see a reason to have it removed however it might be worth making sure we inform Pat that should the site be cleared it would be her responsibility to remove it. Although I am sure this is already in her lease that Alastair Mackenzie produced.

Vice Chairman - Ray Murphy

It should be removed, although this will be difficult as the fence posted have been cemented in. It has not been completed yet, there is still some fencing planks to be fitted. I do not know the details of the Tenancy drawn up in May 2017, but when the proposal was passed in April 2017 there was a 1.5m access area permitted around the polytunnel. Bearing in mind in May 2018 when the PC passed a motion to permit the installation of raised beds on The Hampass it was on condition they were not to permanently fixed to the ground, I'm sure this would have been written into the Tenancy. The polytunnel itself was deemed not to be a permanent structure as well, recalling meetings I attended before I joined the PC.

Further comment:- I agree that the fence looks tidy (more than other parts of the field, now) and if the PC decide it could stay, then something must be put in writing to the Sedbergh Anglo-Saxon Farmers commenting on the fence and about future alterations needing permission. (A letter requesting an acknowledgment of it)

Councillor - Stuart Best

The fence looks ok, but Pat Lloyd should have asked for permission first.

Councillor - Dave Lazenby

If rules and regulations have been broken, then it must be taken down. Is the fence on Council or Borough land?

Councillor - Robin Heywood

The fences look good to me and I see no reason for them to be removed.

I agree that steps need to be taken that any other similar project needs to be within the term of the lease.

What was the reason for putting them up?

Councillor - Rich Hurst

I agree it looks in keeping – however it looks like the posts have been ‘post-creted’ in so will take some moving.

Councillor - Malcolm Schott

Pat was told when she erected the fence around the children’s garden that she must get approval from the PC in future before going ahead with any more boundary fences in Hampass. I think that another letter should be sent reminding her of the terms of the lease and asking how the fence has been funded.

Summary

Consensus is that a letter should be sent regarding the conditions attached to lease, how this fence was funded, future projects. Councillors Murphy and Lazenby believe it should be removed.

Chairman’s Summary

Clerk to send letter.

Action: Clerk to issue letter to Sedberg Anglo Saxon Farmers Children’s Gardening Group.

12 Planning

To comment on the following applications: for details ref.

publicaccess.darlington.gov.uk/online-applications then type in application number

- **Application ref. 20/00279/FUL.** Erection of single storey extension to south elevation at the Bungalow, Sadberge Road, Middleton St George, Darlington. DL2 1RL

Summary – No objections

Chairman - Lee Tate

No objection from me

Vice Chairman - Ray Murphy

I could not open the portal to the site plan or location for this application, but I do not think this is relevant to Sadberge PC. No objection.

Councillor - Stuart Best

No objection

Councillor - Robin Heywood
No comment offered

Councillor - Rich Hurst
No objection

Councillor - Dave Lazenby
No objection

Councillor - Malcolm Schott
No objection

- **The developer for the housing site off Middleton Road** (25 properties) has submitted a request for street naming. The proposed street name is **Flat Fell Close**

Chairman - Lee Tate
No objection from me

Vice Chairman - Ray Murphy
I do not know how they came by that name, has it any historical reference or any reference to the village? If not, I would object

Councillor - Stuart Best
No objection

Councillor - Robin Heywood
No comment offered

Councillor - Rich Hurst
No objection to proposed name

Councillor - Dave Lazenby
No objection

Councillor - Malcolm Schott
Not happy with the name

Summary.

Councillors, 5, no objection. 1 abstained and 1 objection no objection. Vice chairman remarked has it any historical reference

Chairman's Summary

Can we come up with a better alternative? Can we ask the village what they think and if so, who would like to get the message out and collate the responses?

- **Application ref. 20/00283/NMA –**
development off Middleton Road, includes removal of footpath. As well as other items

Chairman - Lee Tate

Objection from me as the estate backs onto a busy road and the change does not consider pedestrian safety.

Vice Chairman - Ray Murphy

Objection. There should be a footpath on Middleton Road, not just on the site itself.

Councillor - Stuart Best

There should be a footpath or a crossing to slow the traffic.

Councillor - Robin Heywood

Objection. Footpaths need to be protected.

Councillor - Rich Hurst

Unclear if there will be a boundary fence/ hedge between properties and Middleton road to mitigate road safety concerns. Would like clarification.

Councillor - Dave Lazenby

Objection. There should be a footpath the estate backs onto a busy road and the change does not consider pedestrian safety.

Councillor - Malcolm Schott

Objection a footpath is essential for pedestrian safety.

<u>Summary.</u> Objection from all Councillors – Provision of footpath is required.

Chairman's Summary – Strongly Object

- **Application ref. 20/00002/ACV** Nomination of Town Farm Field as an Asset of Community Value – Sadberge Parish Council

Chairman - Lee Tate

I suggest we send a letter of support to reaffirm the essential nature of this space to the local council.

Vice Chairman - Ray Murphy

I fully support this

Councillor - Stuart Best

I agree with the Chair

Councillor - Robin Heywood

Agree with the Chair

Councillor - Rich Hurst

I agree and support

Councillor - Dave Lazenby

Supported. I suggest we send a letter of support to reaffirm the essential nature of this space to the local council.

Councillor - Malcolm Schott

I agree and support

<u>Summary.</u> - All agreed to support the application.
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Planning Applications update:

- Application 20/00152/FUL – Hellfire Boarding Kennels approved 16/04/2020
 - 20/00173/FUL – 27 Abbey Road approved 24/04/2020
- Note: Councillor Stuart Best
Sadberge Kennels have had Mr Mitchel filling in the pond in their field with building waste, I asked Brian Jones if anyone from the Council needed to be informed, he wasn't sure that it was an environment agency matter, I think they have been informed.

Action: Clerk to inform Darlington Borough Council Planning of decisions.

13 Payments

To approve the following payments:

13.1 Parish Clerks Salary for April 2020

13.2 Came & Company for Parish Annual Insurance Policy of £361.94
Amended payment to £375.64 per new invoice from Came & Company reflecting the addition of the new Speed Monitor.

13.3 Payment of £500 to T Sheperd for clearance of Compost site. **Awaiting invoice**

<u>Summary.</u>

All payments agreed by Council.

Note: Councillor Heywood's comment ref T Sheperd payment noted.
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14 Agenda Items for next meeting

Noted:

Councillor - Robin Heywood

Many in the hope that they will be put on the agenda, I will submit my requests when the clerk calls for proposals.

Councillor - Rich Hurst

Needs further thought once the national government loosening of lockdown restrictions is announced later this week.

- Invoice from Cleveland Local Councils Association

15 Date of next meeting

Tuesday 2nd June 2020 – how and where to be updated dependant on UK Government restrictions.

Noted:

Councillor - Robin Heywood

Happy for this to be the one for the next monthly meeting. There may be a need to have extraordinary ones to discuss and approve other issues.

Tony Delderfield

Clerk to Sadberge Parish Council

APPROVAL OF THE MINUTES OF THE MEETING HELD BY EMAIL ON THE 5th MAY 2020

I hereby certify that these minutes are a true record of the meeting.

Signed: Councillor Lee Tate Date