

# SADBERGE PARISH COUNCIL



Minutes of the meeting of on Tuesday 6<sup>th</sup> October 2020 commencing at 7 pm, held via Zoom video conference

**Councillors Attending** – L Tate (Chairman), Councillors Hurst, Schott, Lazenby, Best and Heywood.  
Clerk: Tony Delderfield. Guest Wilson Taylor.

**1. Apologies for absence**

Apology received from Councillor Murphy and accepted.

**2. Declarations of interest on items on the Agenda**

Councillor Schott withdrew during discussion of item 8

**3. Minutes of the last meeting**

The minutes of the meeting held on the 1<sup>st</sup> September 2020 were agreed to be true record of the meeting.

**4. Matters arising from the previous meeting:**

4.1 **SCC&B** – Tiny Forrest, outcome of discussions with DC Estates – see Item 10

4.2 **New website training/contact with A Mackenzie.**

Training for Clerk ongoing, website training videos very good. Councillor Murphy now has sign on. A Mackenzie fine with arrangements, he will continue control content outside of Parish Council remit on sadberge.org.uk.

4.3 **New VARS sign** – Batteries purchased, Unipart/Dorman have relocated sign and fitted batteries, now operating. Problems remain regards sign communication, downloading data software. Clerk to contact and express dissatisfaction with service provided.

**Action:** Clerk

4.4 **Scarlet Band & Tees Flex bus services**

No progress on this issue, Clerk to follow up.

**Action:** Clerk

4.5 **Middleton Road resurface deferment**

Actioned: Clerk has written again to DBC Highways expressing its dissatisfaction of this position.

4.6 **Planning – Prospect House application** – see Item 14

4.7 **Hill House Lane-burning of toxic waste**

Actioned: Clerk has contacted M Conyard Planning Enforcement officer, site visited. Owners deny burning of rubbish. See Item 14. Chairman has video clip of fire and will forward this to Clerk to pass onto M Conyard.

4.8 **New Dog Signs** - no response from DBC to date

**5. East & West Newbiggin** – last of invoices for this project submitted for payment under the arrangement of the Parish Council acting as Accountable Body. Invoices (2) amount to £3,156. K McAuley confirms the grant awarded from Banks has been requested. This is to be into Sadberge Parish Council Account.

The payments above bring the total funded by Council is £4,056. Grant amount is £3,420, provided the VAT is successfully reclaimed East & West Newbiggin Group will reimburse Sadberge Parish Council the remaining shortfall.

6. **Town Farm Field** – Sadberge Parish Council’s proposal to have this added as an Asset of Community value. The Clerk has been advised this was successful, the owners (DBC) now have an eight-week period (from 2/10/2020) to appeal this decision.
7. **Remaining funds from COVID-19 Banks Grants of £614.98**  
Sarah McIntyre, Donor Services Manager CDCF, responded- use remaining funds towards any further COVID-19 projects.
8. **Sadberge Village Hall – request for funds.**  
Letter received from Village Hall CIO for a donation to assist in purchasing some outdoor social distanced furniture to help in increasing trade at the village hall coffee shop.  
Motion: Sadberge Parish Council to purchase 2 seats as described at £595 each. Council voted, in favour 5 against 0. (Councillor Schott had withdrawn from this discussion) Motion carried to fund 2 picnic tables at £595.00 each, total £1,190. Clerk to order.  
**Action:** Clerk
9. **Fireworks** – Due to the COVID-19 crisis, the Parish Council, in following guidelines, regret there will be no display for 2020.
10. **Climate Change & Biodiversity**  
Councillor Hurst presented an update from the group, details of the meeting held on 28<sup>th</sup> September are displayed on the new Parish Council website. Swift boxes purchased.  
There have been some issues with the purchase of the House Martin nests, that Councillor Hurst paid for direct. Therefore, reimbursement, will be completed once this is rectified.  
Some discussion took place regarding the ground works and planting on the area opposite the Buck Inn and the installation of the Bob Hall memorial seat. A donation collected from the Inn will purchase the seat and the ground works and planting will be part of the CC&B project, which will fund the cost.  
No new funding requested at the present time.  
Tiny Forest – contact made with DBC regarding planting in suitable areas in and around the village. There is some confusion by DBC and so Councillor Hurst will try and arrange a Zoom meeting to discuss.  
Please refer to website for fuller details on activities.
11. **Annual Inspection of Parish Council Land and Property.**  
Due to current restraints under the COVID-19 imposed by Government this has been postponed until they are lifted. The Asset Register will be reviewed and updated by the Clerk and presented to Council by end of December 2020.  
**Action:** Clerk
12. **Scribe Accounts Software** – Annual subscription of £308.40 due.  
Payment agreed by Council.

### 13. Social Media

2 items raised – Construction staff parking on grass verges in Middleton Road. Councillor Best concerned that the grass verges are going to be damaged during the wet weather, should the staff be parking within the site boundary. Contact site manager

**Action:** Clerk

Possible illegal building work taking place at Cherry Tree Farm. Councillor Best concerned building being extended without planning permission. Chairman received communication from Cherry Tree Farm in which the work is explained. No extension is being carried out, the work is to replace the leaking roof and windows on the existing building. Councillor Best wants confirmation no planning permission is required. Clerk to contact DBC Planning.

**Action:** Clerk

### 14. Planning-

Application Ref. No: 20/00834/TF - Church View Sadberge. Application by Mr R Bloodworth on behalf of St Andrews Church. To fell two trees within the church yard. The Church wall is a danger of collapsing onto the public footpath on West Row. This large mature sycamore (T1 in the diagram) the recommendation is to remove the tree rebuild the wall and plant a new tree. See application for full details.

The second tree is another large sycamore (T2 in the diagram) this tree is compromised due to disease and poses a serious health and safety risk and requires removal, a replacement will be planted. See application for full details.

The views of Mr Wilson Taylor (Guest) representing St Andrews PCC, explained the reasons the trees had to be felled and added it is always regrettable to fell trees but this is necessary for the right reasons.

Parish Council supports application. Note: - DBC Official comments are not permitted.

#### Planning Application Up Dates & Decision Notices

Planning Application ref. 20/00154/FUL – Prospect House. The proposal for this application to be considered by Planning Applications Committee was withdrawn following the Parish Council intervention regarding visits to those objectors, property which would be affected by this development did not take place.

The Planning Officer has now carried the visits and the application is to be considered on the 28<sup>th</sup> October 2020. Parish Council has not been advised of the outcome of these visits. Follow up to Planning Officer.

**Action:** Clerk

Middleton Road – 17/00358/FUL – permit changes to remove footpath and create a private postal path at a lower level. Parish Councillors Hurst, Lazenby and the Clerk met with Arthur Howson, DBC Highways and Martin Thrumble from the developers.

Mr Howson will not revisit the footpath issue but will consider alternative crossing point. Mr Thrumble will get this actioned.

Council will consider the new proposal when it is presented.

Hill House Lane – 19/00434/FUL – Principal Planning Officer reports that Mr M Conyard, Planning Enforcement Officer, had met with the applicant. Who has confirmed the fence is to be removed from the highway and the unauthorised access is to be removed? He has been requested to submit an amended application showing the fence in the revised location and with the southern access removed.

It has been observed that building materials have arrived on site as well as a caravan. Contact Planning for update regards new/revised application.

**Action:** Clerk

**15. Payments;**

To approve the following payments: -

- 15.1 Clerks salary for September 2020 of £300
- 15.2 East & West Newbiggin invoice from Twizell £216.00  
Addison £2.940.00
- 15.3 Scribe Accounts subscription (Starboard Systems) £308.40

Payments approved.

**16. Agenda items for next meeting**

- Hampass Sedberg Anglo-Saxon Farmers – Polytunnel
- Structure installed outside of cottage, Hill House Rd (next door to The Tuns)
- Fly-tipping spy cameras
- Village Christmas tree
- Remembrance Day Wreath
- Training
- Public Participation

**17. Date of next meeting**

Tuesday 3<sup>rd</sup> November 2020

Tony Delderfield – Clerk to Sadberge Parish Council

APPROVAL OF THE MINUTES OF THE MEETING HELD VIA ZOOM CONFERENCE ON 6/10/2020

Signed Councillor Lee Tate .....

Date .....