

# **SADBERGE PARISH COUNCIL**



Minutes of the meeting of the 7<sup>th</sup> April conducted by email due to the COVID-19 restrictions imposed by the UK Government.

**Councillors responding:** Tate, (Chair), Murphy, Schott, Best, Heywood, Lazenby and Hurst

1. **Apologies** from non-responders: None
2. **Declarations of Interest** on items on Agenda:

Councilor Schott declared an interest in Item 10 – Planning – Application 20/00152/FUL.

### 3. **Minutes of the last meeting**

- The minutes of the meeting held on the 3<sup>rd</sup> March 2020 were agreed to be a true record of the meeting

### 4. **Matters arising from the previous meeting:**

#### 4.1 **Letter of thanks to Banks Group Chairman**

**Action:** Clerk

#### 4.2 **Installation of new speed monitor**

Chair commented regarding device not working and that Unipart Dorman, the suppliers made aware of the Council's disappointment. Clerk advised that the complaint has been sent and acknowledged.

#### 4.3 **Procedure to a have building listed with historical England**

**Action:** Carried forward.

#### 4.4 **Drop Kerb - near to Buck Inn**

Chair – informed Council that Councilor Jones has stated that this is now on Darlington Borough Council's list for completion.

**Action:** Clerk to monitor

#### 4.5 **Road Traffic Signs at Crossroads in Centre of Village**

Darlington Borough Council Highways have them ordered.

**Action:** Clerk to monitor

#### 4.6 **Sadberge Fireworks Display Venue**

**Action:** Carry forward

#### 4.7 **Road Sweeping in Sadberge**

Darlington Borough Council agreed to carry out this action but later cancelled due to the COVID-19 restrictions. Suspect will need to request again once the restrictions are removed

**Action:** Add to diary

**4.8 Fly Tipping**

Rubbish removed

**4.9 Illegal Traffic Mirrors**

Darlington Borough Council Highways will deal this issue

**Action: None**

**4.10 Proposed grant to Village Hall CIO of £2,000 for upgrade to electrical distribution board**

Clerk has been informed by the Secretary of the CIO that they have now been awarded further funds from the Moor House Community Fund and will have enough funds to complete the planned work

**No further Action**

**4.11 Planning Ref. 19/339/OUT – Chair requested confirmation of Parish Council agreement.**

The decision not to object to the above application were recorded in the Sadberge Parish Council meeting on the 3<sup>rd</sup> December 2019 Agenda Item 7.

**No further Action**

**Planning Ref. 16/00550/FUL – Councilor Best requested an update on the current position of this application.**

Clerk – the application was granted 30/08/2016 and has now expired, work never started – a new application is now required.

**No further Action**

**5. Sadberge Coronavirus Support Network (now referred to as SCSN)**

The Clerk gave some background on how and why this network has been set up in a nutshell, to offer help to the residents of Sadberge in response to the restrictions imposed by the COVID – 19 outbreaks. A steering Group was formed, consisting of Emma Parker (who suggested the initiative) Alastair Mackenzie (webmaster and technical advisor), Richard Bloodworth and Rev. Sue Chew, representing the St Andrews Church and Tony Delderfield, representing the Parish Council.

Details of a range of measures provided by the network can be viewed on the [sadberge.org.uk](http://sadberge.org.uk) website. The Network steering group has specifically requested that the Parish Council support an initiative to provide funding for food vouchers for any residents suffering from loss of income until the UK Governments schemes take effect. Two residents have provided £250 each to start the fund.

The Parish Councillors in unison agreed this was an excellent initiative and voted in favor of full support for this and agreed a proposal to apply for a grant of £1,000 from the Moor House Community Fund to purchase two media devices that can be loaned to vulnerable Sadberge residents, along with some rudimentary training, to use them to contact relatives via video.

- 5.1 A proposal to underwrite the funding for the food voucher scheme in the amount of £500 (though not limited to this amount) upon evidence provided by the SCSN steering group)

**Approved by the Parish Council**

- 5.2 A proposal to apply to the Moor House Community Fund for a grant £1,000 to fund the purchase of two media devices and associated network provision to lend to Residents of Sadberge.

**Approved by the Parish Council**

**Action:** Clerk to complete

and submit application.

**6. Request from the Treasurer of St Andrew's Church PCC, for a grant to support the upkeep of the Churchyard**

Council agreed to grant a payment of £500 to support the upkeep of St Andrews Churchyard

**7. Report from Sadberge Climate Change & Biodiversity Working Group.**

Councilor Hurst, Chair of the working Group, has proposed a change to the projects for 2020 in light of the effects of the COVID-19 restrictions, and intends to replace them with a proposal to purchase a sufficient stock of Wildflower seeds that can be distributed to households of Sadberge (if they wish to do so), to plant in their own gardens. Suggest a voluntary contribution from recipients of £4 paid to the CC&BWG

*Notes from the Sadberge Climate Change & Biodiversity meeting held (virtually) on the 30<sup>th</sup> March 2020 are attached as appendix 1.*

Proposal to agree a payment to Sadberge Climate Change & Biodiversity Working Group £502.51 (includes VAT) for the purchase of Wildflower seeds for distribution to households of Sadberge. Voting = 7 in favor. This amount will be deducted from the Climate Change & Biodiversity Budget of £5,000 agreed at the December 2019 Parish Council Meeting where the 2020-2021 Parish Council Budget was agreed

**Purchase of seeds agreed**

**8. Proposed Disabled Parking Bays in the Orchard**

A meeting of Darlington Borough Council resulted in a small majority against this proposal and will now reflect on this but are focusing resources on the ongoing COVID-19 emergency.

**9. Proposal from Lissa Coates, a resident of Sadberge to re-instate the Village Compost Facility as Darlington Borough Council have postponed Garden Waste Collection and closed public access to the Towns waste facility.**

Council discussed the practicalities of re-opening the facility and given the work required to properly bring it back into operation decided not to do so. Darlington Borough Council state they hope to re-start collections in May, therefore residents must store garden waste at home. Council agreed that further consideration should be given if collection does not resume.

**10. Planning**

To comment on the following applications:

- **Application Ref. 20/00152/FUL. Hellfire, Sadberge Boarding Kennels, Middleton Road, Sadberge. DL2 1RN**  
Erection of new kennel buildings, consisting of 5 no. kennels and 1no. food store.  
In Favor 5 Against 1  
Application agreed.

Objector wants evidence of all past planning applications for this site as he does not recall seeing any applications and considers the site is expanding beyond what has been agreed.

**Action:** Clerk to request historical planning application.

- **Application Ref. 20/00173/FUL. 27 Abbey Road, Sadberge. DL2 1SS**  
Alterations to front elevation, demolition of conservatory, erection of rear extension. Removal of existing canopy and garage to side elevation and erection of replacement garage and associated works.  
In Favor 7, no objections raised.  
Application agreed
- **Application Ref. 20/00154/FUL. Prospect House, Middleton Road, Sadberge. DL2 1RR**  
Demolition of existing conservatory, erection of two storey rear extension.  
Erection of canopy over patio. Alteration to rear porch roof and insertion of sun tube to main roof.  
Demolition of outbuilding to erect a single storey annexe with mezzanine level.  
In Favor 1 Object 6.  
Council objection:  
The proposed erection of an annexe is a new build with an increased footprint and will impact on the village view and as will the proposed 2 storey extension. The property lies within a conservation area designated 1972 to safeguard the appearance of a ridge in the landscape of the village. There are major reservations regarding the impact on neighbouring properties one of which is listed building.  
And contradicts DBC planning guidelines, pertaining to Sadberge.
- **Application Ref. 20/00212/FUL. Rowan House, Middleton Road, Sadberge. DL2 1RR**  
Demolition of existing detached garage, to erect a single storey two bedroomed annexe and extension to existing retaining wall.  
In favor 5 Object 2  
Application agreed.

#### **11. Social Media**

Some concern raised regarding the Bus Shelter “library”

#### **12. Parish Council Insurance – Renewal and Review of Cover**

**Action:** Clerk to review and inform Council of any changes.

**13. To agree the arrangements for the Sadberge Parish Meeting and the Annual Sadberge Parish Council Meeting.**

THE CORONAVIRUS ACT 2020 CAME INTO FORCE ON 4<sup>th</sup> APRIL. UNDER SECTION 78, GIVING THE SECRETARY OF STATE THE POWER TO MAKE REGULATIONS TO MAKE PROVISIONS FOR THE HOLDING OF MEETINGS.

Regulation 2, the 2020 Regulations apply to local authority meetings that are required to be held, or held, before 7 May 2021. The date could be brought forward if Government rules are relaxed. This also applies to the **Annual Sadberge Parish Meeting usually held in May, prior to the Annual Parish Council Meeting**

Regulation 6(c) removes the requirement for a parish council to hold an annual meeting in May 2020

Regulation 4 (2) carries the current appointment of chairman on until the Annual Meeting in May 2021 although councils may elect a chairman at earlier meeting should they wish to.

**14. Payments**

To approve the following payments

14.1 Parish Clerks salary for March 2020.

Approved

**15. Agenda Items for next Meeting.**

- Agree funding of hanging baskets up to £200
- Bus shelter, "library and other unwanted items deposited"
- Memorial seat for Bob Hall

**IF ANY RESIDENT OF SADBERGE WHO WISHES AN ITEM TO BE INCLUDED IN THE MAY AGENDA, PLEASE ENSURE IT IS SENT BY EMAIL TO THE CLERK OF SADBERGE PARISH COUNCIL. [clerktoSPC@gmail.com](mailto:clerktoSPC@gmail.com) ENSURE IT ARRIVES NO LATER THAN 28/04/2020**

**16. Date of next Meeting**

**Tuesday 5<sup>th</sup> May 2020 – Unless the UK Government remove the restrictions the meeting will be conducted by email.**

Tony Delderfield  
Clerk to Sadberge Parish Council

APPROVAL OF THE MINUTES OF THE MEETING HELD BY EMAIL ON THE 7<sup>TH</sup> APRIL 2020

I hereby certify that these minutes are a true record of the meeting.

Signed: Councilor Lee Tate ..... Date .....

## Sadberge Climate Change and Biodiversity Working Group

### Virtual Meeting via Google Hangout

30<sup>th</sup> March 2020

- Attendees: Sue Chew; Lee Wyman; Ruth Hurst, Rich Hurst; Ernie Lowther; Ray Murphy; Richard Bond; Robin Heywood  
Apologies: Emma Parker; Paul Parker, Jenny Hesford

|   | Detail                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Action                                                                       |
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| 2 | Rich welcomed everyone to the online meeting with a little trouble shooting to try to sort out tech hitches.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                              |
| 3 | <p>Litter Pick Postponement</p> <ul style="list-style-type: none"> <li>Keep Britain Tidy's Great British Spring Clean campaign has been postponed and will now take place 11-27<sup>th</sup> September</li> <li>The Sadberge event has been postponed and that postponement has been publicised via Facebook and in Roundabout. When a DBC timetable is confirmed we can look at a date that works for our group.</li> <li>Rich and Ruth (as part of their daily exercise allowance) will do some litter picking on routes into Sadberge as verges are messy but this is as residents, not an activity organised by this group.</li> </ul>                                                                                                                                  | RH to share updates from DBC                                                 |
| 4 | <p>Update on Bird and Bat Boxes</p> <ul style="list-style-type: none"> <li>LW updated on her discussions with Emma and Geoff at Grassroots in Darlington. They have made a prototype bat box adapted from RSPB spec. Grassroots are willing to make as many as we'd like.</li> <li>Concern on the design; needs to have no gaps in the box as bats don't like drafts; entrance for bats should be smaller (15-20mm) – prototype is 40mm.</li> <li>RB will send through photo's and spec of their bat boxes to compare before LW goes back to Grassroots with orders</li> <li>LW still has 7 bird boxes to be shared across the village</li> <li>Church PCC are happy for bird/ bat and hedgehog houses to be installed in the churchyard. RH offered to install.</li> </ul> | RB to send images/spec<br>LW to contact EP to conform who wanted which boxes |
| 5 | <p>Wildflower Strips</p> <p>RH fed back on two quotes from contractors:</p> <ul style="list-style-type: none"> <li>A Stewart Ground Improvements (Contractor for DBC) <ul style="list-style-type: none"> <li>Four main sites as discussed previously</li> <li>SUBTOTAL £1,487.50 (VAT 297.50) – SPC can reclaim</li> <li>TOTAL £1,785.00</li> </ul> </li> <li>Wildlife Gardening Services (Stockton)</li> </ul>                                                                                                                                                                                                                                                                                                                                                             |                                                                              |

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|    | <ul style="list-style-type: none"> <li>- Same sites: 465m2 in total.</li> <li>- Cost: 5 days labour @£315.00 per day: £1575.00</li> <li>Materials: Wildflower Seed: £185.00, Glyphosate: £65.00, 14 x jumbo bag topsoil: £840.00</li> <li>Total: £2220.00 (Not VAT Registered)</li> <li>Also put forward a quote for wildflower turf but cost over £5000 just for the turf.</li> </ul> <ul style="list-style-type: none"> <li>• RB is concerned about use of Glyphosate. If it has to be used he would prefer it is sprayed at dusk when honeybees can be kept in hives and less potential impact on pets.</li> <li>• Much discussion was had about whether anything is possible given current lockdown situation</li> <li>• RB proposed another option to get a seed provider to supply small household 1sq metre wildflower seedpackets and we then supply to every house in the village and ask them to sow while on CV19 lockdown.</li> <li>• RB suggested <a href="https://www.johnchamberswildflowers.co.uk/">https://www.johnchamberswildflowers.co.uk/</a></li> <li>• EG: John Chambers Conservation Show Garden 100% Wildflower Seed- £65 + VAT per kg . Need 2g of seed per sq metre. So 1kg would be enough for approx. 500 houses</li> <li>• RH to produce short report and costs to SPC meeting on 7<sup>th</sup> April</li> <li>• Group were in favour of this proposal to try to ensure something can happen this year and it might be a good way to engage more villagers. They could upload photo's to Facebook/ Instagram etc showing how they are growing</li> </ul> | RH |
| 6. | <p>AOB – Post Meeting Notes</p> <ul style="list-style-type: none"> <li>• Rich forgot to mention during the meeting that the Santander paperwork is complete and he now is a signatory for the account, set up by Emma and Paul</li> <li>• Garden Area Opposite Buck Inn – RH awaiting a second quote from Wildlife Gardening Services.</li> <li>• Queens Canopy Trees – didn't discuss but unable to plant at this time.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |    |
| 7. | <p>Next Meeting</p> <ul style="list-style-type: none"> <li>• No date agreed. RH will be in touch with group with updates.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | RH |