



SADBERGE PARISH COUNCIL

Minutes of the meeting held on Tuesday 5th January 2021 commencing at 7 pm, via Zoom video conference.

Councillors attending: L. Tate (Chairman), R Murphy (Vice-Chairman), Councillors Hurst, Best, Heywood, Schott and Lazenby. T Delderfield – Clerk.

1. Apologies for absence-

None

2. Declarations of interest on items on the Agenda

None declared

3. Minutes of the last meeting

- To approve the minutes of the regular meeting held on the 1st December 2020.
Agreed to be a true record of the meeting.

4. Minutes arising from previous meeting

4.1 VARS

The Clerk has held correspondence with the Council's Insurance Legal Department and is advised: it's possible that a claim to return the device and request a refund is possible, however, the supplier has stated it will provide a suitable software programme by the end of January 2021. Therefore, must await this deadline date before taking any further action. Carry forward.

4.2 Tees Flex

A direct link to Tees Flex website is now available on the Parish Council website, from there bookings can be made and any complaints registered direct on its website.

4.3 Blocked Culvert

Awaiting estimates for this planned renovation work, Councillor Schott has had two provided. Councillor Best advised that he will have another by the next meeting.

The Chairman requested a letter be sent to all residents affected by this potential flooding issue explaining what action the Parish Council is taking, and of their obligations in this matter.

Letter to residents

Action: Clerk

Provision of estimates

Action: Councillors
Schott and Best

4.4 CCTV

Clerk has emailed the Clerks of Hurworth, Middleton St George and Bishopthorpe Parish Councils, to get their Parish Councils views of possibly sharing the cost

of a CCTV camera to monitor Fly Tipping. The camera would be added to Darlington Borough Council system and managed by them. Carry forward.

4.5 Precept notification.

Clerk has notified Darlington Borough Council Finance Officer.

4.6 CC&B verge seeding.

See Agenda item 7

4.7 Openreach – Fibre broadband.

Clerk has registered Sadberge Village in Community Fibre Partnership scheme. Registrations to date 17. Anyone interested email the clerk.

4.8 Parish Council website- “useful contacts”

This page has been updated. Increasing awareness was discussed, possible inclusion in the Church “Roundabout” publication would be useful.

Clerk to draft notice and discuss with Mr Richard Bloodworth regards next issue.

4.9 Footpaths

Clerk reports that Mr Graham, Head of Environment Services, has informed him that the Manager of Street Cleaning will remove the accumulation of leaves on footpaths etc. around the village.

4.10 Administration

Documents distributed to Councillors for approval;

- Clerks Procedures
- Code of Conduct
- Standing Orders
- Financial Regulations
- Risk Assessment
- Contract of Employment
- Council Expenses Policy

All have been agreed and adopted.

5. Public open session

No residents of public present.

6. Village Christmas Tree

Council expressed thanks to Councillors and residents who prevailed in poor weather conditions to erect and dress the tree. And wish to express thanks to Mal Heath for donating the tree. Chairman considered a letter of thanks to her, Council agreed. Letter to be sent.

Action: Clerk

7. Climate Change & Biodiversity

Brief update given by Councillor Hurst; the bird and bat boxes, following collaboration between Mrs Hurst and Engie contractors, have been erected around the village. There are still a small number available, contact Councillor Hurst if any residents are interested. Councillor Schott suggested the Village Hall could accommodate some.

The Clerk has still to contact Mr Galbraith regarding the allotments south of the village regarding possible wildflower seeding.

The groundwork for the placement of the Bob Hall seat has been delayed due to COVID-19 restrictions but will start in January.

The application for a grant from Banks Group is ongoing and should be completed in January.

A meeting of the CC&B group will take place in February, Councillor Hurst to advise.

8. Social Media

No feedback from “sadberge goings on”

9. Planning

No new applications

Up-dates and Decisions

20/00607/FUL – Middleton Road. Change to footpath. Darlington Borough Council Planning Committee at the meeting held on 23/12/2020 agreed to the proposal to replace the footpath along the east side of Middleton Road with a Postal footpath within the boundaries of the development.

19/00434/FUL – Hill House Lane. Following approach by Sadberge Parish Council the applicant has been served with an Enforcement Notice. This requires removal of the Mobile Home/Static Caravan and Building materials.

10. Payments

To approve the following payments;

10.1 Clerks salary for December 2020 of £414.66

10.2 Reimburse Clerk, paid invoice for Zoom meeting Jan 2021 £14.39

11. Items for next meeting

- Parish Council computer, usage and storage regulations and document destruction. (shredder)
- Village Hall assistance to finance renovations.
- Concern over tree saplings in Hampass.
- Expiry of Assets of community Value
- Unidentified ground work in Hampass
- Condition of Footpaths & Roads in Sadberge

12. Date of next meeting

Tuesday 2nd February 2021.

The Chairman closed the meeting at 20:00

Tony Delderfield – Clerk to Sadberge Parish Council

APPROVAL OF THE MINUTES OF THE MEETING HELD VIA ZOOM CONFERENCE ON TUESDAY
5TH JANUARY 2021

Signed – Chairman of Sadberge Parish Council

Mr Lee Tate Date