



SADBERGE PARISH COUNCIL

Minutes of the Ordinary Meeting of Sadberge Parish Council held on the 6th July 2021 commencing at 7 p.m. in Sadberge Village Hall

PRESENT:

COUNCILLORS: L Tate (Chairman), R Murphy (Vice-chairman), R Hurst, S Best, D Lazenby and R Heywood.

CLERK: T Delderfield

WARD COUNCILLOR: Mr B Jones (part-time)

MEMBERS OF THE PUBLIC: Seven

- 1-7/21 **APOLOGIES FOR ABSENCE:**
Apology from Councillor Schott received and accepted.
- 2-7/21 **DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA**
None
- 3-7/21 **PUBLIC OPEN SESSION**
Item 20-7/21 on the agenda is sponsored by an attending resident.
- 4-7/21 **MINUTES OF THE LAST MEETING**
Minutes of the meeting held on the 8th June 2021 were agreed to be true record of the meeting.
- 5-7/21 **MATTER ARISING FROM THE PREVIOUS MEETING:**
- 5.1-7/21 Correction to Minutes of meeting April 2021 Item 6-4/21
 - 5.2-7/21 Culvert work- See item – 6-7/21
 - 5.3-7/21 Donation/Grant procedure – see Item 8-7/21
 - 5.4-7/21 Electric Vehicle Charging Points Survey – see Item 9-7/21
 - 5.5-7/21 Wall repair - see Item-7-7/21
 - 5.6-7/21 Brick structure C57 Middleton Road – No response, Ward Councillor Jones will contact DBC. DBC will plant COVID-19 Memorial Trees in Abbey Road Children's play area.
 - 5.7-7/21 Residents 100th Birthday. Clerk reports that she has been admitted to Hospital – will report any changes, will still send Card.
 - 5.8-7/21 Display Case & Map - completed
 - 5.9-7/21 Old Allotments lease – now completed.
 - 5.10-7/21 Reservoir Safety & Anti-social behaviour – see Item 10-7/21
- 6-7/21 **CULVERT –**
Work to clear trees and debris from the culvert, then erect fence is now completed
Site looks very presentable and the removal of the trees will make future maintenance for both residents and the Parish Council much simpler.
Council agreed payment of presented invoice for £3,336 (including VAT)
- 7-7/21 **WALL REPAIRS** - entrance to Pleasant View/Goodwood Close
Clerk requested further quotes, one builder visited site but as yet has not received a written quote. Will search for other builders
Action: Clerk
- 8-7/21 **DONATION/GRANT** procedure forms.
Council reviewed the revised forms and agreed acceptance. These forms will now be used for any future applications for donations/grants from the Sadberge Parish Council. The application form and terms & conditions will be posted on the Council website.
Action: Clerk
- 9-7/21 **ELECTRIC VEHICLE CHARGING POINTS SURVEY**

Councillor Murphy gave a presentation on the provisional results of the survey. He reported a good response from residents and visitors. The full details have been posted on the sadbergeparishcouncil.gov.uk web-site.

- 10-7/21 **RESERVOIR SAFETY & ANTI-SOCIAL BEHAVIOUR**
The Clerk updated the Council following the recent events at the Memorial Garden and reports of anti-social behaviour. The Police have investigated the criminal damage to the memorial in the garden, Darlington BC have been made aware and NW Limited have been appraised of the events taking place at the disused reservoir. They have visited the site and began work to make the site more secure. The Clerk has posted details of contact information on the Council website.
Invite police to next meeting **Action:** Clerk
- 11-7/21 **AGREE DATE FOR REVIEW OF PARISH COUNCIL FIXED ASSETS & LAND**
Council have agreed the 15th July to carry out the inspection and review.
- 12-7/21 **DONATION TO ST ANDREWS CHURCH – Cemetery tidy-up.**
The Parish Council have traditionally donated funds to assist in the maintenance of Cemetery grounds. A member of St Andrews PCC was present and gave an overview of the current situation. He stated that funding the maintenance costs were proving difficult, the PCC had been in discussion with Sadberge Climate Change & Biodiversity Group regards leaving a section of the cemetery to be planted with wildflowers. This proved to be a little controversial. Those attending the meeting were split on this issue, some saying it should kept trimmed, others approving of the “wild” idea. The Chairman felt this was a subject worthy of further investigation and commissioned a survey of residents. The survey will be placed on the “Sadberge Goings On”, arranged by the Facebook page admin team and the Clerk.
Councillor Heywood proposed that following the survey, an increase in donation be discussed.
The £500 annual donation for 2021 was agreed.
Action: Clerk
- 13-7/21 **THE MEMORIAL GARDEN UPKEEP DONATION**
Council agreed the annual donation of up to £200 donation for the upkeep of the memorial garden at West end of the village, close to the village hall. The payment agreed of £200 for equipment (purchase receipts required) will be made to Mr & Mrs Whatmore, caretakers of the Garden.
- 14-7/21 **STRIMMING – roadside verges**
Councillor Best insisted the verges along Middleton Road, where the property line starts should be cut down. It is understood that DBC do not carry out strimming work. So, who cuts the growth back? The CC&B group will provide a map of areas to be left and those that can be cut back, Clerk will then approach Mr Lowther to request he add those areas to the strimming work he carries out around the village.
Action: Clerk/Councillor Hurst
- 15-7/21 **VILLAGE GREENS MAINTENANCE**
Mr Lowther has completed regular strimming work, however, strimmer required repairing at a cost of £15. Painting of benches in village completed paint cost £9.99. Council agreed reimbursement to Mr Lowther of total £24.99.
- 16-7/21 **CLOUD NEXT – INVOICE**
Annual subscription invoice from web hosting providers (Cloud Next) for the next 12 months £95.98 (Inc. VAT) Council agreed payment.
- 17-7/21 **ADMINISTRATION**
Re-imburement of items purchased by Clerk; Stamps £18.12. Printer ink £18.31 and External lockable notice board £72.95. Total £109.38, payment agreed by Council.
- 18-7/21 **QUARTER ONE – PARISH COUNCIL BUDGET REVIEW**
Budget reviewed against actual for Quarter one. Bank Account reconciled to 30th June 2021.

Payments largely in line with budget, Culvert cost over budget by £336. Budgeted Village Hall Grant- paid in 2020-21 accounts. Some changes to budget suggested. Clerk to present revised 2021-2022 budget prior to next meeting.

Action: Clerk

19-7/21

FLAG POLE AND FLAG

The above, located in the green in the centre of the village requires refurbishment. Council agreed budget up to £200. Councillor Lazenby will oversee the refurbishment.

Action: Councillor Lazenby

20-7/21

SELF-DEFENCE TRAINING

Several residents have expressed an interest in self-defence training, via the Village Facebook page. There is increasing concern by dog walkers (particularly women), of theft of their pet when out walking. This has prompted the request for the Parish Council to fund such training for residents. The Parish Council have agreed to fund this training. The organisers to liaise with the Clerk on arrangements and costs.

Action: Clerk/E. Parker

21-7/21

SOCIAL MEDIA

1. Resident raised concerns regarding the increase in HGV using Hillhouse Lane as a shortcut to joining Bishopton Lane to Sedgfield and the A1M.

- Parish Council will contact DBC Highways and Durham Police

Action: Clerk

2. Resident request permission to place plaque on public seat.

- Seat belongs to DBC, so must approach DBC.

22-7/21

PLANNING

To comment on the following applications: -

(View details go to sadbergeparishcouncil.gov.uk - Planning then type in application number in search)

Revised application - 21/00354/FUL – Erection of triple garage – 4 Roseberry View.

Council considered revised plans change little. – Original OBJECTION stands.

Awaiting Decisions

21/00316/FUL – Construction of 2 Bin Stores – Middleton Rd development

21/00354/FUL – Erection of triple garage – 4 Roseberry View – See above

20/00891/FUL – Land at Newton Grange Farm

Decided

21/00252 – Erection of extension and construction of canopy, roof including 3 dormer windows to front and additional Velux window to rear. **GRANTED**

23-7/21

HAMPASS – Poly-tunnel – Councillor Murphy requesting up - date on progress.

Council have agreed this grant without any conditions – no response required.

24-7/21

PAYMENTS

To approve the following payments:

24.1-7/21 Clerk's salary June (error in draft minutes stated May) 2021 (Clerk's salary now paid by SO)

25-7/21

ITEMS FOR NEXT MEETING

- Climate Change & Biodiversity Group – up date

- Self-defence course
- Revised budget
- Adult & children's exercise equipment
- Queens canopy trees
- The Queen's Platinum Jubilee Beacon

26-7/21

DATE OF NEXT MEETING

No meeting in August

Next Meeting 7th September 2021.

The Chairman closed the meeting at 21:00 hrs.

T Delderfield – Clerk to Sadberge Parish Council

APPROVAL OF THE MINUTES OF THE ORDINARY PARISH COUNCIL MEETING HELD ON TUESDAY 6TH JULY 2021 IN SADBERGE VILLAGE HALL

Signed – Chair of Sadberge Parish Council

Mr Lee Tate _____ Date _____