



SADBERGE PARISH COUNCIL

Minutes of the Ordinary Meeting of Sadberge Parish Council held on the 5th October 2021 commencing at 7 p.m. in Sadberge Village Hall

PRESENT:

COUNCILLORS: L Tate (Chairman), R Murphy (Vice-chairman),

Councillors: R Hurst, S Best, D Lazenby

CLERK: T Delderfield

WARD COUNCILLOR: Mr B Jones

MEMBERS OF THE PUBLIC: Ten

- 1-10/21 **APOLOGIES FOR ABSENCE:**
Apology from Councillor Heyward received and accepted.
- 2-10/21 **DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA**
None
- 3-10/21 **PUBLIC OPEN SESSION**
Following an email sent by a resident requesting the Parish Council fund a First Aid Awareness Course – the Clerk added to Agenda – see Item 22-10/21.
- 4-10/21 **MINUTES OF THE LAST MEETING**
Minutes of the meeting held on the 7th September 2021 were agreed to be true record of the meeting.
- 5-10/21 **MATTERS ARISING FROM THE PREVIOUS MEETING**
- | | |
|-----------|---|
| 5.1-10/21 | Donation/Grant forms – see Item 6-10/21 |
| 5.2-10/21 | St Andrew's Cemetery maintenance.
Grant application forms completed and signed by Richard Bloodworth on behalf of St Andrew's PCC, Council agreed the new Grant of £1,000 is to be awarded annually. |
| 5.3-10/21 | Strimming Roadside verges. Completed by Councilor Hurst. |
| 5.4-10/21 | Self-defense Training- see Item 9-10/21 |
| 5.5-10/21 | HGV's using Weight Restricted Hillhouse Lane.
No response from the agencies emailed by Clerk to follow-up.
Ward Councilor Jones agreed to assist-Clerk to forward details of known offenders.
<div style="text-align: right;">Action - Clerk</div> |
| 5.6-10/21 | Footpaths in Sadberge
Footpath Map adjusted by Clerk with assistance of Mr. Yole.
Clerk has requested new A1 size poster Map from DBC. |
| 5.7-10/21 | Memorial Garden – Personal plaques-see item 15-10/21 |
| 5.9-10/21 | Remembrance Day Wreaths.
Rev. Sue Chew believes, following last years ceremony that a joint ceremony with St Andrew's and the Parish Council should be agreed. The Parish Council agreed.
Councilor Lazenby has secured delivery of two wreaths in readiness for Remembrance Sunday at a cost of £38.50.
Council agreed to reimburse Councilor Lazenby. |

- 6-10/21 **DONATION/GRANT FORMS**

The Parish Council Grant/Donation policy and application has been revised in line with current guidelines.
Council approved and adopted the revised forms, will now be uploaded to website.

Action: Clerk

7-10/21

ROAD SAFETY

Following concerns - Councillor Jones arranged a meeting with officials for Darlington Borough Council to discuss concerns of residents with traffic safety in village in particular the crossroads. No members of the Parish Council were invited due to numbers. Outcome in November

8-10/21

REVIEW OF PARISH COUNCIL FIXED ASSETS AND LAND

Review of register completed. The rented store at Middleton One Row required new locks to be fitted, after the Clerk found them to be damaged. Several items have been removed from the Register and some adjustments made to value due to VAT. Other new assets added.
Parish Council agreed to register. Clerk to review some items of Parish Council Land and will present at next Meeting.

Action: Clerk

9-10/21

SELF DEFENCE TRAINING

Course completed. Feedback is positive, giving attendees found the training enjoyable, providing useful tips and increasing confidence.

10-10/21

ROADSIDE GULLIES

Despite the Clerk reporting that Darlington Borough Council were seen cleaning some Gullies on the 22nd September the Council want further cleaning as there is a profusion of weeds growing in gullies and alongside kerb stones. (Gutters) Several are reported blocked. Contact DBC

Action: Clerk

11-10/21

ACCESS TO CHILDREN'S PLAY AREA

Councillor Murphy is unable trace any documentation relating access from Stockton Road for pedestrians. Council will not pursue any further, residents will have to use the two entrances provided.

12-10/21

CLIMATE CHANGE & BIODIVERSITY - UPDATE

Councillor Hurst – leader of group:-
The Group met in the Village Hall 13/09/2021. Full minutes of meeting can be viewed on the Sadberge Parish Council website.
Next meeting 25/10/2021 at 7pm in the Village Hall.

Litter Pick event, 18/09/2021. All in all, went very well with a number of volunteers and lots of litter collected. At the end everyone enjoyed refreshments in the Village Hall. Another Pick is planned later in the year.

Contact made with Contractors who will develop the old Reservoir site with regard to collecting any wild plants that can be rescued. Carlton Homes MD Mr Simon Walker will consult the company ecologist and if there any specimens we are welcome to them.

13-10/21

PARISH COUNCIL BANK (BARCLAYS) PERFORMANCE REVIEW

Despite assurances that online banking was set up for Signatories this proved incorrect. The Clerk made contact to complain at the apparent lack interest shown by the Bank. In order to set up online banking the signatories must call the Banks corporate team. Clerk provided details and asked those Councillors to contact Bank to arrange delivery of PIN Sentry device and Card.

Action: Councillors Tate, Best & Schott

14-10/21

NOMINATION OF CHAMPION – PLAYPARKS

Emma Parker has agreed to take on the role to have the Play Area equipment updated and bring up to modern standards. She will be supported by the Clerk and other members of the Parish Council.

15-10/21

MEMORIAL GARDEN – PERSONAL MEMORIALS

In an effort to avoid what has become a stressful topic for those involved, after an unauthorised plaque was installed, resulting in the stepping down of the current carers, who assist the Caretaker, Margie Thompson, following disagreements. Margie Thompson has requested the Parish Council make such discussions in future. The Memorial Garden is seen by many residents and visitors to Sadberge as an asset to the Village.

- The Memorial Garden land is owned by Darlington Borough Council
- DBC appointed M Thompson as Caretaker
- The Parish Council will consider any future requests to place personal memorials.

She will continue the maintenance work herself, with some assistance from other volunteers, the integrity of the Garden is paramount and asks that a protocol be agreed as to the what can be placed and where in the Garden to ensure they are in keeping and do not detract from the theme as a memorial to past residents who lost their lives in conflict.

Sadberge Parish Council to agree protocols with M Thompson and present at November meeting.

Action: M Thompson/Clerk

16-10/21

DEFIBRILLATOR – VILLAGE GREEN

Clerk reports the battery is running down in the defibrillator situated on the village green. The Defib. Pad is also due to expire at the end of November. Replacement costs are battery £240 and the Pad £112 Incl. VAT. With agreement of Council the Clerk will order in early November. Council agreed.

17-10/21

STREET NAME CHANGE & SURFACING OF CHAPEL ROW

A resident of Chapel Row is requesting support to correct street name. Pleasant View consists of only one property, the garage attached to this property belongs to 1 Chapel Row. This is causing confusion to the Fire Service and delivery drivers.

The same resident is requesting support in his attempt to get Darlington Borough Council to lay down a tarmac road in Chapel Row. If successful it would enable Chapel Row to become a one-way system aiding traffic flow. The Parish Council in response consider the Street name change sensible and would support the change. On the matter of surfacing Chapel Row can only see resistance from some of the residents, due to costs, and believe DBC have already addressed this. Request Clerk look into both matters.

Action: Clerk

18-10/21

SCRIBE ACCOUNTS SUBSCRIPTION

Approval requested from Parish Council to pay invoice for the annual subscription of £345.60 for the Parish Council accounting software system. Council approved payment.

19-10/21

PLANNING

To comment on the following applications: - (View details go to sadbergeparishcouncil.gov.uk - Planning then type in application number in search)

No new applications to date of publication of Agenda.

DECIDED

21/00760/FUL – Dropped kerb at Norton House. DL2 1SW – **GRANTED**

21/00854/FUL – Enlargement of existing porch, conversion of garage and associated alterations to form habitable room and erection of kitchen extension. 18 Abbey Rd, DL2 1SS - **GRANTED**

Assets of Community Value: The following have been added to DBC

Authority's List:-

The Buck Inn

Sadberge Village Hall

The Tuns

AWAITING DECISIONS

20/00891/FUL – Land at Newton Grange Farm. **Supplementary drainage report Received 15/09/2021**

19/00434/FUL - Amended and additional plans – Stable Block and tack room, Hill House Lane. Sadberge

20-10/21

PAYMENTS

To approve the following payments:

20.1-10/21 Clerk's salary September 2021 – by Standing Order
20.2-10/21 The increase to St Andrew's Cemetery maintenance Grant of £500
20.2-10/21 Annual Scribe Accounts subscription of £345.60
20.3-10/21 Reimbursement to Clerk for replacement locks £35.
Council approved payments.

21-10/21

PARISH COUNCIL REVIEW OF 2021-2022 BUDGET

Revised budget, agreed at last meeting to be signed by Chair.
Chair signed the agreed budget.

22-10/21

GRANT REQUEST TO FUND FIRST AID AWARENESS CLASS.

A resident of the village has submitted a request for a grant to fund the above. Following the recent accidents in the village she felt it would be of benefit if residents had some basic first aid skills.

The class will cover first aid and safe use of the defibrillators, CPR, Recovery Position, Choking. Training will be provided by Harmonious Compliance Training. The cost being £360.00 Including VAT. Maximum 20 people. Its possible the class will be oversubscribed and two will be needed.

The Parish Council approved the Grant.

The organiser to liaise with the Clerk regarding organisation and booking of Hall for the venue and date.

Action: Clerk and Mrs A. Foster

23-10/21

SOCIAL MEDIA

Nothing of note

24-10/21 **ITEMS FOR NEXT MEETING**
Speed device data
Media tablets
Survey – Village wish List

25-10/21 **DATE OF NEXT MEETING**
Tuesday November 2nd starting at 7pm in the Village Hall

The Chairman closed at meeting 20:50 hrs.

Signed – Chair of Sadberge Parish Council

Mr Lee Tate _____ Date _____